

The completed e-form should be submitted to the Leisure and Cultural Services Department (LCSD) by email
 Email address: applicationssp@lcsd.gov.hk

Form No.:

**School Sports Programme (Special School)
Sport Education Programme – Sport Exhibition
Enrolment Form**

Application No. (To be provided by the LCSD)

Name of School: _____

Type of School: Special School (Please specify: _____) Tel No.: _____

Teacher-in-charge: _____ Teacher's E-mail Address: _____

School Address: _____

Number of students in school: _____

	Date of Exhibition (Last for about one week from Monday to Friday) (dd/mm/yyyy) – (dd/mm/yyyy)	No. of Participating Students	Theme of Exhibition ^{Note 1-2}	Remark
Example	6/1/2025-10/1/2025	200	Y	
First Choice				
Second Choice				

Theme of Exhibition: Set X: Sports and Water (Special School)
 Set Y: The Knowledge of Physical Fitness (Special School)
 Set Z: Introduction of Special School Programme

Venue: School Hall, Covered Playground or Indoor Facilities

Notes:	<ol style="list-style-type: none"> Exhibition panels in English and of smaller sizes have been prepared for use by schools. The Chinese version of the exhibition panels will be provided unless otherwise specified. The exhibition panels of “Sports and Water” are equipped with special visual and audio fixtures and reference resources are also prepared. Schools may apply to the Department for arranging visits by physical fitness instructors to assist students in participating in the relevant activities, such as doing water bottle lifting exercise.
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Remarks:	<ol style="list-style-type: none">1. If the number of applications exceeds the quota, the participating schools will be determined by balloting.2. Please refer to “Application” (P.4) of this guide for the dates of application.3. The information provided by the applicant will only be used by the LCSD and relevant National Sports Associations (NSAs) for the purposes of enrolment in School Sports Programmes, announcement of the balloting result, compilation of statistics, future contact and opinion survey. Only officers who are authorised by the LCSD and relevant NSAs may access such information. For correction of or enquiries about the personal data submitted, please contact the staff of the School Sports Programme Unit of the LCSD.4. In identifying actual or potential conflict of interest during organisation of the events under the School Sports Programme, the teachers-in-charge shall make a declaration to the school principal or approving authority with the use of the Conflict of Interest Declaration Form template at Appendix V. For details, please refer to item VII “Conflict of Interest” of the Prospectus of the Guide.
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