

St. Stephen's Beach Regatta 2024

Notice of Race

[Activity number: WSG244582SAL]

- 1. Objectives:** To promote the public's interest in sailing and windsurfing, boost up their skills and enhance the competition experiences.
- 2. Dates:** 21-22 September 2024 (Saturday and Sunday)
- 3. Time:** 9:00am to 5:00pm
- 4. Racing Area:** St. Stephen's Beach Water Sports Centre (Stanley Bay)
- 5. Age:** Aged 14 or above (Participants' age is calculated against the commencement date of the race.)
- 6. Fee:** HK\$20/person (Persons aged below 15, aged 60 or above, full-time students and persons with disabilities can enjoy concessionary rate upon production of valid proof)

7. Class / Quota / Entry Requirement:

Class	Division	Quota ^(Note 1)	Entry Requirement and Experiences
Pico (Single-handed)	Men	<u>Total 15 places</u> Basic entry: 5 for each division <small>(Note 1)</small>	Holder of Sailing Federation of Hong Kong, China (HKSF) Improving Techniques (Level 3) Certificate or above or Holder of LCSD Sailing Improving Techniques (Level 3) Competency Record or above; or Completed LCSD Sailing Racing Clinic.
	Women		
420 (Double-handed)	Double	6 groups (12 Places)	(i) Holder of HKSF Trapeze Technique Certificate and Spinnakers (420) Certificate or LCSD Trapeze Technique and Spinnakers (420) 100% Attendance Record / LCSD 420 Helmsman Competency Record, (ii) <u>with at least 18 logged sailing hours</u> as a 420 helmsman after attained the aforementioned Certificate / Competency Record (excluding training hours).
2000 (Double-handed)	Double	4 groups (8 Places)	(i) Holder of HKSF Spinnakers (2000) Certificate / Spinnakers (2000) 100% Attendance Record or LCSD 2000 Helmsman Competency Record, (ii) <u>with at least 18 logged sailing hours</u> as a 2000 helmsman after attained the aforementioned Certificate / Competency Record (excluding training hours)
RS Cat 14 (Double-handed)	Double	4 groups (8 Places)	(i) Holder of HKSF Multihulls Helmsman Certificate or LCSD Catamaran Competency Record issued on or before 31 March 2022, (ii) <u>with at least 18 logged sailing hours</u> as a Catamaran helmsman after attained the aforementioned Certificate / Competency Record (excluding training hours)
RS 500 (Double-handed)	Double	4 groups (8 Places)	(i) Holder of LCSD RS500 Helmsman Competency Record, (ii) <u>with 18 logged sailing hours</u> as a RS500 Helmsman after attained the aforementioned Competency Record (Excluding training hours).

Class	Division	Quota ^(Note 1)	Entry Requirement and Experiences
Beach 225 (Mylar 6.2 m ²)	Men	14 places	(i) Holder of Windsurfing Association of Hong Kong, China Intermediate Windsurfing Award Certificate or above; or LCSD Intermediate Windsurfing Award Competency Record or above, (ii) with <u>at least 30 hours logged sailing hours</u> after attained the aforementioned Certificates/ Competency Record (Excluding training hours)
Beach 185 (Mylar 5.4 m ²)	Women	4 places	
Techno 293 OD (Monofilm 7.7m ²)	Men	<u>Total 10 places</u> Basic entry: 3 for each division <small>(Note 1)</small>	Holder of Windsurfing Association of Hong Kong, China Windsurfing Race Training Course Attendance Certificate / Advanced Windsurfing Award or LCSD Windsurfing Race Training Attendance Record / Advanced Windsurfing Competency Record.
Techno 293 OD (Monofilm 6.5 m ²)	Women		

Note 1 : For better resource utilization, the organiser reserves the right to adjust the quota for each division with reference to the enrolment response. If places are available after the First Phase of Open Enrolment, the organiser will flexibly adjust the final quotas for each division.

Note 2 : Applicants should select respective required qualification in SmartPLAY, and choose / upload relevant required qualification document. They must produce the originals of valid qualification proof and logbooks for verification by the LCSD staff on the event day as proof that the relevant certificates or qualifications and the required number of sailing hours are acquired before ballot.

8. Notes on Enrolment :

- (1) Applicants must submit ballot e-application forms through My SmartPLAY App, the SmartPLAY webpage or smart self-service stations within the specified period in a month.
- (2) Applicants enrolling in competitions must be themselves the registered SmartPLAY users. Applications made by groups, organisations or schools will not be accepted.
- (3) Each applicant / team may submit only one ballot application for enrolment in competitions organised by District Leisure Services Offices (DLSOs), Water Sports Centres or Tuen Mun Recreation and Sports Centre in a given month. In the event of duplicate application submissions, submission of incomplete information, non-compliance with competition requirements or ineligibility on the part of applicants / teams, the applications in question will be rejected by the system. Each ballot application form can be used to apply for up to ten (10) competitions, of which a maximum of three (3) will be allocated to the applicant.
- (4) To participate in the class for double-handed sailing dinghy, a prime applicant must first select the rest of the participating members who are qualified from a "friend list", before filling in the order of preference for the competitions. As far as the competitions enrolled, all of the members must follow the same order of preference. If the members invited have not enrolled in other competitions, they are not required to separately submit electronic applications. Members will receive a notification of invitation generated by the system. If the invitation is declined, the prime applicant must update the details of the members before the submission deadline, in a bid to meet the activity requirement on the number of participants. In the event of failure to meet the activity requirement on the number of participants by the submission deadline, the teams in question will be disqualified.
- (5) Applicants under 18 must submit a declaration of consent for participation in recreation and sports programmes before being allowed to enrol in competitions. Such a declaration must be made by their parents or guardians aged 18 or above who are themselves SmartPLAY users, with the use of the "Declaration" function under "My Profile" in SmartPLAY. The applicants may alternatively enter the passwords of their parents' or guardians' SmartPLAY accounts in submission of applications.
- (6) As far as the competitions held by the Water Sports Centres are concerned, applicants can enter a ballot only after valid certificates or qualification proof are uploaded in their submission of ballot e-application forms. In addition, they must produce the originals of valid qualification proof and logbooks for verification by the LCSD staff on the competition day as proof that the relevant certificates or qualifications and the required number of sailing hours are acquired before ballot. Failure to meet such requirements will disqualify the applicants from the competitions, and no refund for the fees paid will be made.

- (7) Each applicant is able to select one class/division/group of each competition. Double-handed Classes applicants are required to fill in "Supplementary Question". Application will not be proceeded if failed to provide all information or the information is not tallied with another applicants
- (8) As far as the application forms submitted are concerned, in the event of duplicate submissions, submission of incomplete information, non-compliance with competition requirements or ineligibility on the part of any of the participating members, the applications in question will be rejected by the system.
- (9) Alterations to all the details provided by an applicant will not be allowed after the submission deadline of application forms. The e-application forms must be completed in full and all of the details therein must be true and correct. Alternations to all the details provided, participating event(s) and personal particulars will not be allowed once the applications have been confirmed, except for the circumstances of altering contact numbers and addresses, in which any updates must be made via SmartPLAY as soon as possible.
- (10) No waiting lists will be held for any ballot. Applicants are required to make a fresh application for the remaining places, if any, upon ballot on a first-come-first-served basis during the open enrolment period.
- (11) Applicants providing false information will be disqualified from the events, with all the results declared void. Enrolment fees paid will not be refunded.
- (12) If less than 2 applicants are enrolled in a division after Phase I of Open Enrolment for Remaining Quota (i.e. 8 / 8 / 2024), that division will be cancelled.
- (13) Withdrawal or Release of Quota on or after 12 September 2024 6 p.m. will not be opened for enrolment.
- (14) The Organiser reserves the right to reject the use of any participant's entitlement to enrolment in competitions.
- (15) Water Sports Centre's "On-the-spot enrollment" is not applicable to this event.

9. Ballot and Payment Arrangements :

Arrangement	Date	Notes
Submission Period:	From 8 / 7 / 2024 to 14 / 7 / 2024	<ul style="list-style-type: none"> • Each applicant is required to submit only one ballot application form for enrolment in the competitions to be held on <u>September 2024</u>. • Each applicant is able to select one class/division/group of each competition. • To participate in the class for double-handed sailing dinghy ^(Note 3), a prime applicant must first select the rest of the participating members who are qualified from a "friend list", before filling in the order of preference for the competitions. As far as the competitions enrolled, all of the members must follow the same order of preference. If the members invited have not enrolled in other competitions, they are not required to separately submit electronic applications. Members will receive a notification of invitation generated by the system. If the invitation is declined, the prime applicant must update the details of the members before the submission deadline, in a bid to meet the activity requirement on the number of participants. In the event of failure to meet the activity requirement on the number of participants by the submission deadline, the teams in question will be disqualified.
Date of Ballot and Announcement of Results:	From 24 / 7 / 2024 to 26 / 7 / 2024	<ul style="list-style-type: none"> • Successful applicants will receive an electronic notification generated by the system of successful application and payment or confirmation. • Members of the public may also have access to the ballot results through My SmartPLAY App, the SmartPLAY webpage, smart self-service stations or notice boards at organising DLSOs and leisure venues, but will not be notified separately by post.

Arrangement	Date	Notes
Payment / Confirmation Period for Successful Application:	From 27 / 7 / 2024 to 31 / 7 / 2024 (Smart Self-service Stations until 11:00 pm every night; Electronic Platform until 11:59 pm, 31 July)	<ul style="list-style-type: none"> • Successful applicants must settle the fees by electronic means or complete the confirmation procedures within the specified payment or confirmation period in a month through My SmartPLAY App, the SmartPLAY webpage or smart self-service stations; • For those who use the SmartPLAY webpage, fees can be settled by online payment methods including credit cards, PPS, FPS, Apple Pay or Google Pay. For those who use My SmartPLAY App, electronic payments may be made by credit cards, FPS, Apple Pay or Google Pay. For those who use the smart self-service stations, fees can be settled by Octopus Card or FPS; • Successful applicants may also bring originals or copies of their identity documents along with reference number of the activity successfully applied to settle the fees in cash or by Octopus Card or complete the confirmation procedures at the DLSOs or recreation and sports venues with the SmartPLAY system set up; • If any of the applicants of the class for double-handed sailing dinghy failed to settle the fee within the specified period, the other applicants, even settled the payment successfully, will also be dis-qualified.
Date of Announcement of Remaining Quota:	1 / 8 / 2024	<ul style="list-style-type: none"> • If there are places available after the payment or confirmation period in a month, the number of such places will be announced through My SmartPLAY App, the SmartPLAY webpage and smart self-service stations on a specified date of the month.
Date of Phase I of Open Enrolment for Remaining Quota:	From 2 / 8 / 2024 to 8 / 8 / 2024 (8:30 am on the first day)	<ul style="list-style-type: none"> • Such places will be open for enrolment on a first-come-first-served basis from 8:30 am on a specified date of the month through My SmartPLAY App, the SmartPLAY webpage and smart self-service stations. • To participate in the class for double-handed sailing dinghy during the open enrolment status, an account user must, as the prime applicant, first select the rest of the participating members from the "Invitation for Joint Enrolment of first-come-first-served Activity" under "My Record" in SmartPLAY. Those being selected will then receive a notification of invitation generated by the system. The prime applicant can only proceed with the enrolment once he/she has the members' consent.
Date of Phase II of Open Enrolment for Remaining Quota: <small>(Note 4)</small>	From 16 / 8 / 2024 to 13 / 9 / 2024 (8:30 am on the first day)	<ul style="list-style-type: none"> • Applicants under 18 must submit a declaration of consent for participation in recreation and sports programmes before being allowed to enrol in competitions. Such a declaration must be made by their parents or guardians aged 18 or above who are themselves SmartPLAY users, with the use of the "Declaration" function under "My Profile" in SmartPLAY. The applicants may alternatively enter the passwords of their parents' or guardians' SmartPLAY accounts in submission of applications. • If places are available after the payment due date for the Phase I of Open Enrolment, the organiser will flexibly adjust the quotas for each division.

Note 3: Applicants of the class for double-handed sailing dinghy are required to indicate the selection of helmsman/crew, companions' name and SmartPLAY ID no. in "Supplementary Question". Application will not be proceeded if failed to provide all information or the information is not tallied with another applicants

Note 4: If places are available after the Phase I of Open Enrolment, the organiser will flexibly adjust the final quotas for each division. Such places will be open for enrolment on a first-come-first-served basis from 8:30 am on a specified date of the month through My SmartPLAY App, the SmartPLAY webpage and smart self-service stations.

- 10. Rules:** The event will be governed by the rules as defined in The Racing Rules of Sailing for 2021-2024 (RRS). Sailing Federation of Hong Kong, China Prescriptions, Notice of Race (NoR) and the Sailing Instructions (SIs) will also apply.
- 11. Course & Ranking:** Round Mark Course. Ranks of each race for respective divisions will be calculated according to the best finishing time.
- 12. Regulations:**
- (1) A maximum of 5 races over 2 racing days. The scoring will be using “Low Point System” in accordance with RRS Appendix A4.
 - (2) Subject to the wind velocity and the prevailing conditions, the race committee may continue, shorten or abandon the race. It will not be grounded for redress.
 - (3) When 3 or fewer race(s) have been completed over 2 racing days, a competitor’s series score will be the total of her race scores. When 4 or 5 races have been completed, a competitor’s series score will be the total of her race scores excluding her worst score
- 13. Note to Competitors:**
- (1) **Reporting Time:**
 - (a) Competitors are required to sign the health declaration after 7a.m. on the event days, then check-in via SmartPLAY by arriving the Centre between 8:30 am and 9:30 am on the race days, and should produce the **original** of the identity document used for enrolment, receipt and proof of relevant qualifications for verification. Recognised identity documents include the Hong Kong Identity Card, the Birth Certificate / Document of Identity for Visa Purposes / HKSAR Re-entry Permit / One-way Permit (only for children aged below 11, copy also acceptable) and valid travel documents such as passports or the Exit-Entry Permit for Travelling to and from Hong Kong and Macao (only for non-Hong Kong residents).
 - (b) Participants aged below 18 should return with a duly signed Parents / Guardian or Person Authorised by Participants Parents’ Declaration on the event day. Failure to provide proof of relevant qualifications will render the competitors concerned disqualified.
 - (c) Craft & relevant equipment or/and sail numbers will be allocated by the Organiser by ballot during the reporting time.
 - (2) **Boat Arrangement**
 - (a) Sails, dinghies, and other equipment will be provided by the Organiser and allocated by ballot. Competitors who change the equipment or use additional equipment without permission of the Organiser will be disqualified.
 - (b) Competitors may use their own harnesses.
 - (c) The Centre reserves the right to request for compensation from the user if there is any damage to the Centre Boat/Board.
 - (3) **Sailing Instruction (SI)**
 - (a) The organiser will upload the SIs to the website of the LCSd’s water sports centres before the race. (Path: Centre Activities > Races > Sailing Instructions) (http://www.lcsd.gov.hk/en/watersport/activities/acti_race/acti_race_instructions.html)
 - (b) If any competitor has difficulty accessing the SIs 3 days before the race, please contact the Centre Staff at 2813 5407 during office hours

14. Prizes:

Entrants for each Division	2-3 entries	4-5 entries	6-10 entries	11 or above entries
Prizes	Champion	Champion & 1 st runner-up	Champion, 1 st runner-up & 2 nd runner-up	Champion, 1 st runner-up, 2 nd runner-up & 3 rd runner-up

- 15. Race Cancellation:**
- (1) If Tropical Cyclone Warning Signal No. 3 or above or the Black Rainstorm Warning Signal issued by the Hong Kong Observatory is in force at or after 7:00 am on the race day, the races will be cancelled and shall not be rescheduled. If Tropical Cyclone Warning Signal No. 1, the Red Rainstorm Warning Signal, the Strong Monsoon Signal or the Thunderstorm Warning is issued at or after 7:00 am on the race day, competitors are required to report to the Centre. The centre staff will decide whether the races should proceed as scheduled, adopt the alternative courses or be cancelled in the light of the prevailing weather conditions.
 - (2) In case of safety and public health issue, the LCSD reserves the right to cancel the races without prior notice to the competitors.
- 16. Race Result:** The results of each class will be posted on the notice board on the race day. The winners' list will be uploaded to the LCSD WSCs website after the event (Path: Centre Activities > Races > Race Results https://www.lcsd.gov.hk/en/watersport/activities/acti_race/infocentre_result.html)
- 17. Protest:** In addition to completing the protest procedure on the water, competitors are required to deliver their protest to the Protest Committee in writing within the official time limit after all races of the day have finished. The decision of the organiser shall be final. No appeal will be allowed against its decision.
- 18. Insurance:** Competitors should be insured on their own expenses.
- 19. Meal:** Competitors should bring their own food and drinks.
- 20. Requests for Certificates of Participation:** Requests for certificates of participation can be made by submitting to the Centre a completed application form together with a stamped addressed envelope (adequate postage).
- 21. Enquiries:** 2813 5407

(In case of any deficiency in this Notice, the Centre reserves the right to make any amendments to it without prior notice to the competitors; the English version shall prevail if any discrepancy or inconsistency between the Chinese and English versions)

St. Stephen's Beach Water Sports Centre
Leisure and Cultural Services Department
July 2024

(Revised on 12 July 2024)