

St. Stephen's Beach Kayak Distance Race 2024

Notice of Race

[Activity number: WSG245186CAN]

1. **Objectives:** To promote the public's interest in Kayaking and to enable participants to gain race experience
2. **Dates:** 24 November 2024 (Sunday)
3. **Time:** Children and Junior Division: 12:00 n.n. to 5:00 p.m.
Youth, Adult and Master Division: 9:00 a.m. to 5:00 p.m.
4. **Racing Area:** St. Stephen's Beach Water Sports Centre
5. **Fee:** HK\$20/person (Persons aged below 15, aged 60 or above, full-time students and persons with disabilities can enjoy concessionary rate upon production of valid proof)
6. **Class / Quota / Entry Requirement:**

Division	Age ⁽¹⁾	Distance	Entry Requirement ⁽²⁾	Quota	Boat Type
Male Children	8 - 10	About 4 km	Holder of Hong Kong China Canoe Union Junior Kayak Walrus Award or LCSD Junior Kayak Walrus Competency Record	5	Junior Kayak
Female Children				5	
Male Junior	11 - 13			5	
Female Junior				5	
Male Youth	14 - 17	About 9 km	(i) Holder of Hong Kong China Canoe Union Kayak 3 Star Award or LCSD Kayak 3 Star Competency Record, (ii) and participation in <u>at least one kayak trip or race of 9 km or above</u>	4	ARC
Female Youth				3	
Male Adult	18 - 34	About 14 km	(i) Holder of Hong Kong China Canoe Union Kayak 3 Star Award or (ii) LCSD Kayak 3 Star Competency Record, (iii) and participation in <u>at least one kayak trip or race of 14 km or above</u>	8	Perception Tribute 12.0
Female Adult				8	Trip Kayak
Male Master	35 or above			32 ⁽³⁾	Europa
Female Master				(a basic quota of at least 12 for each Master Division)	

Note 1: A participant's age is calculated as at the date of the race. Applicants under 18 must submit a declaration of consent for participation in recreation and sports programmes before being allowed to enroll in competitions. Such a declaration must be made by their parents or guardians aged 18 or above who are themselves SmartPLAY users, with the use of the "Declaration" function under "My Profile" in SmartPLAY. The applicants may alternatively enter the passwords of their parents' or guardians' SmartPLAY accounts in submission of applications.

Note 2: Applicants should select respective required qualification in SmartPLAY, and choose / upload relevant required qualification document. They must produce the originals of valid qualification proof and logbooks for verification by the LCSD staff on the event day as proof that the relevant certificates or qualifications and the required record of kayak trip or race with the designated distance mentioned are acquired before ballot.

Note 3: For better resource utilization, the organiser reserves the right to adjust the quota for each division with reference to the enrolment response. The remaining quota will be adjusted based on the ratio of men and women.

7. Ballot and Payment Arrangements:

Arrangement	Date	Notes
Submission Period:	From 8 / 9 / 2024 to 14 / 9 / 2024	<ul style="list-style-type: none"> Each applicant is required to submit only one ballot application form for enrolment in the competitions to be held on <u>November 2024</u>. Each applicant may enroll in one division and must be indicate their choices in the same competition when submitting the e-application forms.
Date of Ballot and Announcement of Results:	From 29 / 9 / 2024 to 1 / 10 / 2024	<ul style="list-style-type: none"> Successful applicants will receive an electronic notification generated by the system of successful application and payment or confirmation. Members of the public may also have access to the ballot results through My SmartPLAY App, the SmartPLAY webpage, smart self-service stations or notice boards at organising DLSOs and leisure venues, but will not be notified separately by post.
Payment / Confirmation Period for Successful Application:	From 2 / 10 / 2024 to 6 / 10 / 2024 (Smart Self-service Stations until 11:00 pm every night; Electronic Platform until 11:59 pm, 6 / 10)	<ul style="list-style-type: none"> Successful applicants must settle the fees by electronic means or complete the confirmation procedures within the specified payment or confirmation period in a month through My SmartPLAY App, the SmartPLAY webpage or smart self-service stations; For those who use the SmartPLAY webpage, fees can be settled by online payment methods including credit cards, PPS, FPS, Apple Pay or Google Pay. For those who use My SmartPLAY App, electronic payments may be made by credit cards, FPS, Apple Pay or Google Pay. For those who use the smart self-service stations, fees can be settled by Octopus Card or FPS; Successful applicants may also bring originals or copies of their identity documents along with reference number of the activity successfully applied to settle the fees in cash or by Octopus Card or complete the confirmation procedures at the DLSOs or recreation and sports venues with the SmartPLAY system set up;
Date of Announcement of Remaining Quota:	7 / 10 / 2024	<ul style="list-style-type: none"> If there are places available after the payment or confirmation period in a month, the number of such places will be announced through My SmartPLAY App, the SmartPLAY webpage and smart self-service stations on a specified date of the month.
Date of Phase I of Open Enrolment for Remaining Quota:	From 8 / 10 / 2024 to 14 / 10 / 2024 (8:30 am on the first day)	<ul style="list-style-type: none"> Such places will be open for enrolment on a first-come-first-served basis from 8:30 am on a specified date of the month through My SmartPLAY App, the SmartPLAY webpage and smart self-service stations. Applicants under 18 must submit a declaration of consent for participation in recreation and sports programmes before being allowed to enrol in competitions. Such a declaration must be made by their parents or guardians aged 18 or above who are themselves SmartPLAY users, with the use of the "Declaration" function under "My Profile" in SmartPLAY. The applicants may alternatively enter the passwords of their parents' or guardians' SmartPLAY accounts in submission of applications.
Date of Phase II of Open Enrolment for Remaining Quota: ^(Note 4)	From 22 / 10 / 2024 to 16 / 11 / 2024 (8:30 am on the first day)	<ul style="list-style-type: none"> If places are available after the payment due date for the Phase I of Open Enrolment, the organiser will flexibly adjust the quotas for each division.

Note 4: If places are available after the Phase I of Open Enrolment, the organiser will flexibly adjust the final quotas for each division. Such places will be open for enrolment on a first-come-first-served basis from 8:30 am on a specified date of the month through My SmartPLAY App, the SmartPLAY webpage and smart self-service stations.

8. Notes on Enrolment:

- (1) Applicants must submit ballot e-application forms through My SmartPLAY App, the SmartPLAY webpage or smart self-service stations within the specified period in a month.
- (2) Applicants enrolling in competitions must be themselves the registered SmartPLAY users. Applications made by groups, organisations or schools will not be accepted.
- (3) Each applicant / team may submit only one ballot application for enrolment in competitions organised by District Leisure Services Offices (DLSOs), Water Sports Centres or Tuen Mun Recreation and Sports Centre in a given month. In the event of duplicate application submissions, submission of incomplete information, non-compliance with competition requirements or ineligibility on the part of applicants / teams, the applications in question will be rejected by the system. Each ballot application form can be used to apply for up to ten (10) competitions, of which a maximum of three (3) will be allocated to the applicant.
- (4) In the event of duplicate application submissions, submission of incomplete information, non-compliance with competition requirements or ineligibility on the part of any of the participating members in their submission of applications, the application in question will be rejected by the system
- (5) Applicants under 18 must submit a declaration of consent for participation in recreation and sports programmes before being allowed to enrol in competitions. Such a declaration must be made by their parents or guardians aged 18 or above who are themselves SmartPLAY users, with the use of the "Declaration" function under "My Profile" in SmartPLAY. The applicants may alternatively enter the passwords of their parents' or guardians' SmartPLAY accounts in submission of applications.
- (6) Alterations to all the details provided by an applicant will not be allowed after the submission deadline of application forms. The e-application forms must be completed in full and all of the details therein must be true and correct. Alternations to all the details provided, participating event(s) and personal particulars will not be allowed once the applications have been confirmed, except for the circumstances of altering contact numbers and addresses, in which any updates must be made via SmartPLAY as soon as possible.
- (7) As far as the competitions held by the Water Sports Centres are concerned, applicants can enter a ballot only after valid certificates or qualification proof are uploaded in their submission of ballot e-application forms. In addition, they must produce the originals of valid qualification proof and logbooks for verification by the LCSD staff on the competition day as proof that the relevant certificates or qualifications and the required record of kayak trip or race with the designated distance mentioned are acquired before ballot. Failure to meet such requirements will disqualify the applicants from the competitions, and no refund for the fees paid will be made.
- (8) Each applicant may **enroll in one division** and must be indicate their choices in the same competition when submitting the e-application forms.
- (9) No waiting lists will be held for any ballot. Applicants are required to make a fresh application for the remaining places, if any, upon ballot on a first-come-first-served basis during the open enrolment period.
- (10) Applicants providing false information will be disqualified from the events, with all the results declared void. Enrolment fees paid will not be refunded.
- (11) If less than 2 applicants are enrolled in a division after Phase I of Open Enrolment for Remaining Quota (i.e. 14 / 10 / 2024), that division will be cancelled.
- (12) Withdrawal or Release of Quota on or after 15 November 2024 at 6 p.m. will not be opened for enrolment.
- (13) The Organiser reserves the right to reject the use of any participant's entitlement to enrolment in competitions.

9. Rules: The race will be governed by the Canoe Marathon Competition Rules and the latest revised rules and regulations issued by the International Canoe Federation, and the instructions of the Hong Kong China Canoe Union.

10. Format: There are no preliminary or semi-final rounds in the race. Participants in each division will be ranked according to their finishing time.

11. Prizes: The number of prizes in each division will be determined according to the number of enrolled participants as follows:

No. of participants	2 to 3	4 to 5	6 to 10	11 to 15	16 or more
Prizes	Champion	Champion & 1 st Runner-Up	Champion, 1 st & 2 nd Runner-Up	Champion, 1 st , 2 nd & 3 rd Runner-Up	Champion, 1 st , 2 nd & 3 rd Runner-Up, and two Merit Awards

12. Reporting Time:

(1) Competitors are required to sign the health declaration after 7 a.m. on the race day, then check-in via SmartPLAY by arriving the Centre between 8:30 a.m. and 9:30 a.m. for Youth, Adult and Master Division; between 11:30 am and 12:30 p.m. for Children and Junior Division am on the race day, and should produce the original of the identity document used for enrolment, receipt and proof of relevant qualifications and record of kayak trip or race with the designated distance mentioned for verification. Recognised identity documents include the Hong Kong Identity Card, the Birth Certificate / Document of Identity for Visa Purposes / HKSAR Re-entry Permit / One-way Permit (only for children aged below 11, copy also acceptable) and valid travel documents such as passports or the Exit Entry Permit for Travelling to and from Hong Kong and Macao (only for non-Hong Kong residents). Children aged 14 or below may produce the original or a copy of their identity document. The original of a valid photograph-bearing student identity card / student handbook should also be produced if the identity document supplied does not bear a photograph.

(2) Participants aged below 18 should return with a duly signed Parents / Guardian or Person Authorised by Participants Parents' Declaration on the race day.

(3) Failure to provide proof of relevant qualifications will render the competitors concerned disqualified.

(4) Craft and relevant equipment will be allocated by the Organiser by ballot during the reporting time.

(5) If there are places remaining which no show by the enrolled participant after the reporting time (i.e. Youth, Adult and Master Division: 9:30 a.m.; Children and Junior Division: 12:30 p.m.) on the race day, the stand-by application(s) will be processed immediately for entertaining the "On the spot" enrolment.

13. Arrangement of Boats and Equipment:

(1) All competitors **must** use the kayaks and paddles provided and allocated by the Organiser. Those who change the equipment (except spray skirts) without prior permission of the Organiser will be disqualified.

(2) All competitors, save those in the Children and Junior Divisions, will be provided with spray skirt by the Organiser but may also use their own spray skirts.

(3) Competitors **must bring a waterproof whistle**, and wear their own heel-toe-covered rubber shoes and the buoyancy aid supplied by the Organiser.

(4) The Organiser reserves the right to claim for compensation from the users for any damage to its equipment.

- 14. Sailing Instruction:** (1) The organiser will upload the Sailing Instruction to the website of the LCSD's water sports centres before the race. (Path: Centre Activities > Races > Sailing Instructions)
(http://www.lcsd.gov.hk/en/watersport/activities/acti_race/acti_race_instructions.html)
- (2) If any competitor has difficulty accessing the Sailing Instruction 3 days before the race, please contact the Centre Staff at 2813 5407 during office hours.
- 15. Race Cancellation:** (1) If Tropical Cyclone Warning Signal No. 3 or above or the Black Rainstorm Warning Signal issued by the Hong Kong Observatory is in force at or after 7:00 am on the race day, the races will be cancelled and shall not be rescheduled. If Tropical Cyclone Warning Signal No. 1, the Red Rainstorm Warning Signal, the Strong Monsoon Signal or the Thunderstorm Warning is issued at or after 7:00 am on the race day, competitors are required to report to the Centre. The centre staff will decide whether the races should proceed as scheduled, adopt the alternative courses or be cancelled in the light of the prevailing weather conditions
- (2) In case of safety and public health issue, the LCSD reserves the right to cancel the races without prior notice to the competitors.
- 16. Race Result:** The results of each class will be posted on the notice board on the race day. The winners' list will be uploaded to the LCSD WSCs website after the event.
(Path: Centre Activities > Races > Race Results)
(https://www.lcsd.gov.hk/en/watersport/activities/acti_race/infocentre_result.html)
- 17. Appeal:** No appeal will be allowed. The referees decision on the spot shall be final.
- 18. Insurance:** Competitors should be insured on their own expenses.
- 19. Meals:** Competitors should bring their own lunch.
- 20. Requests for Certificates of Participation:** Requests for certificates of participation can be made by submitting to the Centre a completed application form together with a stamped addressed envelope (adequate postage).
- 21. Enquiries:** 2813 5407

(In case of any deficiency in this Notice, the Centre reserves the right to make any amendments to it without prior notice to the competitors; the English version shall prevail if any discrepancy or inconsistency between the Chinese and English versions)

St. Stephen's Beach Water Sports Centre
Leisure and Cultural Services Department
September 2024